

City of Gaithersburg  
AGENDA FOR A REGULAR CITY COUNCIL MEETING  
**TUESDAY, FEBRUARY 19, 2013, 7:30 P.M.**  
[Meeting Package](#) (PDF format - 73M)

City Hall Council Chambers  
31 South Summit Avenue  
Gaithersburg, Maryland 20877

[Staff/Outside Correspondence](#) (PDF format)

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. INVOCATION**

**IV. APPROVAL OF MINUTES**

- A. Work Session of the Mayor and City Council Held January 28, 2013  
[Background Material](#) (PDF format)
- B. Regular Meeting of the Mayor and City Council Held February 4, 2013  
[Background Material](#) (PDF format)
- C. Fiscal Year 2014 Annual Budget Forum Held February 11, 2013  
[Background Material](#) (PDF format)

**V. CONSENT**

(resolutions for approval by the City Council that do not need discussion)

- A. Resolution of the Mayor and City Council Approving Amendments to the Personnel Rules & Regulations of the City of Gaithersburg  
[Background Material](#) (PDF format)
- B. Resolution of the Mayor and City Council to Codify and Amend the Official Traffic Rules and Regulations for the City of Gaithersburg  
[Background Material](#) (PDF format)
- C. Resolution of the Mayor and City Council Authorizing the City Manager to Renew the 2012 Street Reconstruction Contract  
[Background Material](#) (PDF format)
- D. Resolution of the Mayor and City Council Authorizing the City Manager to Renew the 2012 Street Resurfacing Contract  
[Background Material](#) (PDF format)

**VI. APPOINTMENTS**

Resolution of the City Council Confirming Appointments and Reappointments to the Arts and Monuments Funding Corporation, Art in Public Places Subcommittee and Gaithersburg Book Festival Ad Hoc Committee, Economic and Business Development Committee, Environmental Affairs Committee, Olde Towne Advisory Subcommittee, Police Advisory Committee and Transportation Committee  
[Background Material](#) (PDF format) - 1M

**VII. PRESENTATIONS**

- A. Proclamation of the Mayor and City Council Designating February as African American History Month in the City of Gaithersburg

[Background Material](#) (PDF format)

B. 2012 Fourth Quarter Employee Recognition Awards

[Background Material](#) (PDF format)

C. Gaithersburg Police Department Awards for Supervisor of the Year and Officer of the Year

[Background Material](#) (PDF format)

D. Presentation of Draft Request for Proposal (RFP) for 315 East Diamond Avenue and the Olde Towne Plaza

[Background Material](#) (PDF format)

E. Presentation on the Terms of a Proposed Sixth Amendment to Annexation Agreement (X-129) for the MedImmune Properties

[Background Material](#) (PDF format)

## **VIII. PUBLIC COMMENTS**

(public is invited to speak - each speaker three minutes)

## **IX. FROM THE MAYOR AND CITY COUNCIL/ANNOUNCEMENTS**

[Background Material](#) (PDF format)

## **X. FROM THE CITY MANAGER**

## **XI. ECONOMIC DEVELOPMENT UPDATE**

## **XII. ORDINANCES, RESOLUTIONS, AND REGULATIONS**

(ordinances, resolutions, and regulations to be introduced or adopted following appropriate procedures required by the City Code, or resolutions that may require discussion by the Mayor and Council prior to approval)

A. Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute an Economic Development Incentive Agreement With Sodexo, Inc.

[Background Material](#) (PDF format)

B. Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a Sixth Amendment to Annexation Agreement (X-129) for the MedImmune Properties

[Background Material](#) (PDF format)

## **XIII. CONSOLIDATED JOINT PUBLIC HEARING**

A. ASK-1746-2013 - CarMax, an Application to Amend the Sketch Plan for 13.66 Acres of Land in the MXD (Mixed Use Development) Zone, in Accordance With § 24-198 of the City Code. The Plan Proposes 25,000 Square Foot Automotive Sales Center and a 225,000 Square Foot Office/Commercial Building. The Property is Located at 16331 Shady Grove Road in the City of Gaithersburg, Maryland

[Background Material](#) (PDF format - 21M)

B. SDP-1747-2013 - CarMax, an Applicant Requests Approval of Schematic Development Plan, SDP-1747-2013, in Conjunction With Amendment to Sketch Plan ASK-1746-2013. The Property is Located at 16331 Shady Grove Road in the City of Gaithersburg, Maryland. The Plan Proposes a 25,000 Automobile Sales Center on 13.66 Acres of Land Located in the MXD (Mixed Use Development) Zone

[Background Material](#) (PDF format - 58M)

## **XIV. POLICY DISCUSSION AND STAFF GUIDANCE**

(discussion by the Mayor and Council about previous public hearing topics and other policy matters)

A. Update on the 2013 State Legislative Session and the City's Legislative Priorities

[Background Material](#) (PDF format)

B. Opportunity Grant Fund Application

## XV. FROM THE CITY ATTORNEY AND OTHER STAFF

## XVI. ADJOURNMENT

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### PLANNING RETREAT ANNOUNCEMENT

Notice to the general public is hereby given that the Mayor and City Council of the City of Gaithersburg will conduct a Planning Retreat in lieu of a Work Session on Monday, February 25, 2013, 6:30 pm, at the Gaithersburg Upcounty Senior Center, 80A Bureau Drive, Gaithersburg, Maryland.

This session will not be televised. The retreat is open to the public, but public comment will not be taken during the session. For more information including the agenda, contact the City Manager's Office at 301-258-6310.

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THE NEXT REGULAR MEETING OF THE MAYOR AND CITY COUNCIL WILL BE HELD  
MONDAY, MARCH 4, 2013, 7:30 P.M. AT THE CITY HALL COUNCIL CHAMBERS,  
31 SOUTH SUMMIT AVENUE

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TO CONFIRM ACCESSIBILITY ACCOMMODATIONS,  
PLEASE CONTACT DORIS STOKES AT  
CITY HALL, **301-258-6310**

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Hand held signs brought into the Council Chambers may not be displayed in a manner which disrupts the meeting, blocks the view of spectators or cameras and poses a safety concern [e.g., signs mounted on stakes]. Your cooperation is appreciated.

This electronic version of materials related to applications before the City of Gaithersburg Mayor and City Council is provided as a courtesy to interested parties. This is not the official record of matters before the Mayor and City Council and the City of Gaithersburg cannot guarantee the accuracy of electronic transmissions. Click here to view the [City of Gaithersburg Website Disclosure Statement](#). Materials provided electronically are provided as submitted by applicants; the City of Gaithersburg is not responsible for materials submitted by applicants. All materials included in this transmission are subject to change. The official record of any matter before the Mayor and City Council is available for inspection by the public during regular business hours at City Hall, 31 South Summit Avenue, Gaithersburg, Maryland 20877.

[Guidelines for PowerPoint Presentations at Mayor and Council Meetings](#)

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